

Planning and Zoning Minutes  
August 7, 2025  
7:00 PM

The monthly meeting was called to order by Chair Dean Holthaus with the following members present Robin Caufman, Ron Mehr, Jerry Hemmesch and Clerk/Zoning Administrator Lynn Burg.

Absent Dave Thielen.

Supervisor Matt Burg present.

Minutes from June 5, 2025, meeting were read. **A motion to approve the minutes was made by Hemmesch, seconded by Caufman. Carried 4-0.**

Rod Gertken was present to have his final plat signed by Chair Holthaus.

The Public hearing was opened for Todd Gartner & Velella Gartner 20466 Elkview Cir, Richmond, Mn., Parcel #23,14070.005 are requesting a public hearing for a variance 18 feet 2 inch from center of the existing private road instead of the required 63 feet. They meet the setbacks from Elkview Road of 30 feet from the road right-of-way and/or 63 feet from center of existing road. They would like to put a 32 x 32 cabin with a deck on the lot.

Todd Gartner & Velella Gartner were present to talk about the variance request. Todd talked about putting the cabin in the same spot where the old cabin was. Todd explained to the board that he doesn't want to go up the hill any further.

Hemmesch asked if it's a private road and Clerk/Zoning Administrator informed Hemmesch that it's a road designated to the public.

Caufman asked about the deck that they would like to put on the cabin and Todd informed Caufman they had a porch on it before and the 32 x 32 will include the deck.

Holthaus asked Todd if the cabin they would like to build would be in the same footprint as the old cabin and Todd informed Holthaus, yes it would be the same footprint.

A motion to close the public hearing was made by Hemmesch, seconded by Mehr.

**A motion for a recommendation to approve the variance to the Town board was made by Hemmesch, seconded by Caufman. Carried 4-0**

**A motion to adjourn was made by Mehr, seconded by Hemmesch. Carried 4-0.**

The next Planning and Zoning Board meeting will be October 2, 2025, at 7:00 PM.