

Minutes
Munson Township Board Meeting
23857 County Road 23, Richmond, MN 56368
September 15, 2025 7:00 PM

September 2025 monthly meeting of the Munson Township Board of Supervisors was called to order at 7:00 PM by Chairman Butch Gertken

Present: Chairman: Butch Gertken; Supervisors: Matt Burg, Joe Willenbring; Clerk: Kathy Hemmesch; Treasurer: Robin Cauffman; P&Z Administrator: Lynn Burg; P&Z Chairman: Dean Holthaus

Approval of Agenda: Motion by Burg to approve the agenda, second by Willenbring. All in favor. Motion carried.

Minutes read from the August 2025 meeting. Willenbring said the address on the property for the Gartner variance should be Elkview Road. After further review, based on the legal description, Parcel #23.14070.0005 the property address is 20466 Elkview Circle. Motion to approve by Burg, second by Willenbring. All in favor. Motion carried.

Cliff Johnson, Cold Spring Area Historical Society gave an update on the current activities. Mr. Johnson announced the opening of a new historical museum opening in Richmond.

Discussion on the Road Use Agreement for Pilgrim's Pride for commercial hauling overweight on Hilltop Road and a portion of 260th Street. It was decided to table a decision until the October meeting so the Supervisors can read the agreement.

Stearns County Sheriffs gave an update on calls in Munson Township: June – 8, July - 22 and August – 18 calls. They inquired if there were any issues they needed to be aware of, nothing at this time.

Windstream Communications requested if Munson Township has a permit process for placing fiber optic cable in Munson Township. There is no process in place at this time.

A+ Custom Homes, LLC requested approval for a Grant of Temporary Easement for Turnaround purposes in Buffalo Ridge Estates 3rd Addn. Motion by Burg to approve the grant, second by Willenbring. All in favor. Motion carried.

Development Agreement with Munson Township, Stearns County and A+ Custom Homes, LLC. was presented for approval. Motion by Willenbring, second by Burg to approve the agreement. All in favor. Motion carried.

Township received an Agreement for Engineering from Bollig Engineering in Willmar for the purpose of representing Munson Township for the development of Buffalo Ridge Estates 3rd Addn. The agreement will be discussed further at the October meeting.

Treasurer's report was reviewed. Motion by Burg to approve financial report as submitted, second by Willenbring. Motion carried. All in favor.

Chain of Lakes Fire Department met in September at the training facility to demonstrate the equipment. No further updates.

Conversation on compensation for renting out the town hall. Going forward, Township will pay \$25 on an hourly basis for receiving and placing phone calls. \$25 for showing the hall but no date booked or contract signed. Compensation for renting out the hall with a signed rental agreement will remain at \$50.

Motion by Burg, second by Willenbring to review and pay bills.

No further business. Motion by Burg, second by Willenbring at 8:40 pm.

Respectfully submitted:

Kathy Hemmesch, Clerk