

Minutes
Munson Township Board Meeting
23857 County Road 23, Richmond, MN 56368
October 20, 2025 7:00 PM

October 2025 monthly meeting of the Munson Township Board of Supervisors was called to order at 7:00 PM by Chairman Butch Gertken

Present: Chairman: Butch Gertken; Supervisors: Matt Burg, Joe Willenbring; Clerk: Kathy Hemmesch; Treasurer: Robin Caufman; P&Z Administrator: Lynn Burg; P&Z Chairman: Dean Holthaus

Approval of Agenda: Motion by Burg to approve the agenda, second by Willenbring. All in favor. Motion carried.

Minutes read from the September 2025 meeting. Motion to approve by Burg, second by Willenbring. All in favor. Motion carried.

Discussion on the Road Use Agreement for Pilgrim's Pride for commercial hauling overweight on Hilltop Road and a portion of 260th Street. Burg moved to approve the agreement. Second by Willenbring. All in favor. Motion carried.

Township received \$37,242.25 in State grant funds for the 246th Avenue culvert replacement project. Burg moved to pay the invoice for \$51,023.32 to Stearns County for the Townships portion of the project. Second by Willenbring. All in favor. Motion carried.

Burg moved to have the Clerk publish and post notice of the policy for individuals pushing snow on township roads. Second by Willenbring. All in favor. Motion carried.

Richmond American Legion Annual one-year lease for 2026. Burg moved to renew the lease at \$140 per month, second by Willenbring. All in favor. Motion carried.

Commercial Property Insurance with Steil Insurance Agency is up for renewal November 25, 2025 with the annual premium of \$2,062. Quote of \$775/year for \$500/deductible was received from MATIT. Willenbring moved to switch the insurance to MATIT. Second by Burg. All in favor. Motion carried.

Burg moved to approve the Agreement with Bollig Engineering in Willmar for the purpose of representing Munson Township. Second by Willenbring. All in favor. Motion carried.

Discussion on two proposals to be voted on at the annual election: Option B, providing for the appointment of the clerk and treasurer by the town board. Option D, combining the offices of the Clerk and Treasurer. Burg moved to add the proposal questions to the ballot. Second by Willenbring. All in favor. Motion carried.

Supervisor Burg brought up charging a fee and/or deposit for utilities such as fiber optics placed in the road right of way. Clerk will research and report at the next meeting.

Treasurer's report was reviewed. Willenbring moved to approve financial report as submitted, second by Burg. Motion carried. All in favor.

Burg reported on the Chain of Lakes Fire Department.

Motion by Willenbring, second by Burg to review and pay bills.

No further business. Motion by Burg, second by Willenbring at 8:30 pm.

Respectfully submitted:

Kathy Hemmesch, Clerk