

Minutes
Munson Township Board Meeting
23857 County Road 23, Richmond, MN 56368
November 17, 2025 7:00 PM

November 2025 monthly meeting of the Munson Township Board of Supervisors was called to order at 7:00 PM by Chairman Butch Gertken

Present: Chairman: Butch Gertken; Supervisors: Matt Burg, Joe Willenbring; Clerk: Kathy Hemmesch; Treasurer: Robin Cauffman; P&Z Administrator: Lynn Burg

Approval of Agenda: Motion by Burg to approve the agenda, second by Willenbring. All in favor. Motion carried.

Minutes read from the October 2025 meeting. Motion to approve by Burg, second by Willenbring. All in favor. Motion carried.

A request was presented by Vernon and Mary Dingmann, to transfer development rights from Parcel #36.23567.000 in Wakefield Township to Munson Township Parcel #23.13491.0000. After discussion, Willenbring moved to approve the transfer of development rights. Motion for approval second by Burg. All in favor. Motion carried.

Annual renewal of the animal impound contract services agreement with Tri-County Humane Society was presented. Burg moved to approve the agreement for 2026, second by Willenbring. All in favor. Motion carried.

Minnesota Paid Leave was discussed. Premiums can be paid by employers and the employee. Since the premium amount is low due to the small payroll for the township, Burg moved to have Munson Township pay 100% of the premium due to the State, second by Willenbring. All in favor. Motion carried.

Resolution 2025-9 Designating Polling Place for the 2026 Township Election was presented. Willenbring moved to adopt the resolution, second by Burg. All in favor. Motion carried.

The Clerk appointed Autumn Mackedanz as Deputy Clerk.

Treasurer's report was reviewed. Willenbring moved to approve financial report as submitted, second by Burg. Motion carried. All in favor.

Burg reported on the Chain of Lakes Fire Department.

Motion by Burg, second by Willenbring to review and pay bills.

No further business. Motion by Burg to extend the meeting to attend the City of Richmond on November 20th for the public hearing on the proposed Comprehensive Plan, second by Willenbring.

Respectfully submitted: Kathy Hemmesch, Clerk