

Minutes
Munson Township Board Meeting
23857 County Road 23, Richmond, MN 56368
July 20, 2026 7:00 PM

July 2026 monthly meeting of the Munson Township Board of Supervisors was called to order at 7:00 PM by Chairman Matt Burg

Pledge of Allegiance

Present: Chairman: Matt Burg; Supervisors: Butch Gertken, Joe Willenbring; Treasurer: Robin Caufman; P&Z Administrator: Lynn Burg; Clerk: Kathy Hemmesch

Approval of Agenda: Motion by Willenbring to approve the agenda, second by Burg. All in favor. Motion carried.

Approve the June 2026 minutes. Motion to approve by Willenbring, second by Burg. All in favor. Motion carried.

Planning & Zoning Board: No update

Quote was received from KAMCO, Inc. for crack sealing: Edgeton Road (TH 22 to CR 43); Becker Lake Circle; 260th Street (CR 10 to CR 23) Price includes Material and Labor \$15,850.00. Motion by Burg, second by Willenbring to accept the quote and move forward with crack filling in September. All in favor. Motion carried.

Property owners along Fruitwood Road were present to inquire about the process and cost to have Fruitwood Road and Fieldstone Road tarred. Because the costs would potentially be by special assessment on the property owners real estate taxes, they would need to establish a Subordinate Service District per Minnesota Statue Chapter 365A. The Town Board will gather estimates from the engineer and paving company. In the past, Fruitwood Road was treated with dust control with the property owners paying 50% of the cost. Not all the property owners are paying their share so it has been paid by the others. In order to put the cost of dust control on their taxes, the same SSD process needs to be followed.

Property owner at the end of Big Lake Road asked if the Township could put up a sign “No Thru Road / No Public Access”. Since the resort is gone, there are consistently vehicles and semi trucks coming down the road and needing to turn around. Burg will order a sign and install.

The Clerk asked about the invoice to Pilgrims for the dust control on Hilltop Road. Willenbring stated that Central MN Dust control will bill Pilgrims directly.

Application was presented for a Permit to hold the Catfish Fest on the Chain, Cedar Island Lake, February 12 & 13, 2027. Motion to approve by Gertken, second by Willenbring. All in favor. Motion carried.

There was a complaint about a short-term rental property operating at 21484 Big Lake Road. Attorney Bob Ruppe sent a certified letter to the property owner Joseph Ruh, notifying him of the violation of Section 9.10 which prohibits the operation of short-term rentals within the Township. He is directed to immediately cease all short-term rental activity and bring the property into compliance with the Township's Zoning Ordinance.

The agreement with Xcel Energy for the annexation of Parcel 23.14523.0500 was Acknowledged and Accepted by Chairman Burg. Check in the amount of \$1,500 was received from Xcel for the one-time payment to offset the estimated loss of tax revenue.

Treasurer reported June Receipts: \$239,593.76 Claims: \$51,816.62: Total in all accounts: \$749,433.72 Checking: \$250,977.23; Money Market: \$193,548.42; 7-month CD: \$304,908.07. Motion by Gertken to approve the Treasurer's repost, second by Willenbring. All in favor. Motion carried. The CD will mature 8/5/2026, motion by Willenbring to invest in a 9 month CD at 4% interest, second by Gertken. All in favor. Motion carried.

City of Richmond sent notice of a public hearing, July 16th for the petition for annexation from Bruce Jennings, 20306 Jennings Court, PID #23.14275.0001.

Chain of Lakes Fire Department report by Willenbring: 13 calls last month.

Resolution 2026-06 Accepting Donation from Chain of Lakes Relief Assn Gambling Account \$8,000. Motion by Willenbring to approve the resolution, second by Gertken. All in favor. Motion carried.

Motion by Willenbring, second by Gertken to review and pay bills.

No further business. Motion by Willenbring to adjourn at 8:25 p.m. second by Gertken.

Respectfully submitted:
Kathy Hemmesch, Clerk