

Minutes
Munson Township Board Meeting
23857 County Road 23, Richmond, MN 56368
August 17, 2026 7:00 PM

August 2026 monthly meeting of the Munson Township Board of Supervisors was called to order at 7:00 PM by Chairman Matt Burg

Pledge of Allegiance

Present: Chairman: Matt Burg; Supervisors: Butch Gertken, Joe Willenbring; Treasurer: Robin Cauffman; P&Z Administrator: Lynn Burg; P&Z Chairman: Dean Holthaus; Clerk: Kathy Hemmesch

Approval of Agenda: Burg asked to make an addition to the agenda: Semi-Trailer parked on residential lot. Motion by Willenbring to approve the agenda, second by Gertken. All in favor. Motion carried.

Approve the July 2026 minutes. Motion to approve by Willenbring, second by Burg. All in favor. Motion carried.

Stearns County Sheriff Deputy reported calls in Munson Township: May 74; June 43; July 68

Greg of Mathiowetz Construction requested an interim use permit for 25249 State Highway 23, Richmond. Planning & Zoning Chairman Dean Holthaus reported that the Board reviewed the application at its August 6th public hearing and recommended approval. The supervisors would like a perimeter berm with trees planted along its west side. Gertken moved to approve the permit, and Willenbring seconded. All in favor. Motion carried.

Paul Jurek of Bollig Engineering reported that the Buffalo Ridge 3rd Addition is complete except for the second layer of bituminous pavement, scheduled for 2027. He also outlined the special-assessment process for the proposed paving of Fruitwood Road and Fieldstone Road. After inspecting the roads, he identified several low areas requiring repair and culverts needing replacement. The total project cost is estimated at \$1 million to \$2 million. A feasibility study would be needed to develop a more accurate estimate.

Planning & Zoning Chairman Holthaus said they would like to discuss a policy for mining pits. The Board would like the older version used with all the terms and conditions when drafting the use permits for mining pits.

Discussion on 243rd Street steep ditch slope, Supervisor Gertken will meet with Gary Hemmesch on how to fix.

John Vander Beek from Paynesville Coop talked about spraying weeds in the road ditches. Motion by Gertken to move forward with having Paynesville Coop spray all the township roads, second by Willenbring. All in favor. Motion carried.

Notice of Public Hearing for a proposed annexation was received from the City of Richmond on August 20 2026, at 6:00 pm. Petition for annexation was submitted by David & JoAnn Holthaus due to a failing septic system for the property at 20028 2nd Street NW Parcel #23.13517.0000.

A+ Custom Homes, Inc. inquired if the Letter of Credit needed to be renewed for Buffalo Ridge 3rd Addn. Since the 2nd layer of bituminous will not be placed until 2027, the motion was made by Gertken to have the Letter of Credit renewed, second by Willenbring. All in favor. Motion carried.

Treasurer reported July Receipts: \$117,864.95; Claims: \$147,868.05 Total in all accounts: \$720,395.50; Checking: \$220,766.32; Money Market: \$193,736.47; 7-month CD: \$305,892.71. Motion by Willenbring to approve the Treasurer's report, second by Gertken. All in favor. Motion carried.

Chain of Lakes Fire Department report by Willenbring: 14 calls last month. The current secretary for CLFD is resigning and the Fire Department would like a representative from Munson Township to fill the position. Matt Burg will be the representative for the Township.

Motion by Willenbring, second by Gertken to review and pay bills.

No further business. Motion by Willenbring to adjourn at 9:00 p.m. second by Gertken.

Respectfully submitted:

Kathy Hemmesch, Clerk